

HELLO & THANK YOU FOR YOUR TRUST. PLEASE TELL US YOUR:

LAST NAME _____ FIRST NAME _____ MIDDLE _____

DID WE PREPARE YOUR TAX RETURN LAST YEAR? YES | NO

IF YOU ARE A RETURNING CLIENT, PLEASE SKIP TO SECTION 2: CURRENT CONTACT & BANK INFO
IF THIS IS YOUR FIRST TIME, PLEASE PROVIDE YOUR PREVIOUS YEAR TAX RETURN COPY TO US.

CITIZENSHIP? US CITIZEN | GREEN CARD | EAD/H1/L1/L2 | OPT/F1/J1/M1

_____-_____-_____-
 SOCIAL SECURITY NUMBER (XXX XX XXX) _____/_____/_____
 DATE OF BIRTH (MM DD YYYY)

SECTION 2: CURRENT CONTACT & BANK INFORMATION

IRS DEMANDS CURRENT INFORMATION. WE REQUEST ALL CLIENTS TO PROVIDE US THE FOLLOWING:

 STREET ADDRESS _____
 SUITE # /APT #

 CITY _____
 STATE _____
 ZIP CODE

 EMAIL _____
 JOB TITLE/OCCUPATION

_____-_____-_____-
 CELL PHONE (XXX-XXX-XXXX) _____
 HOME PHONE (XXX-XXX-XXXX)

PLEASE PROVIDE YOUR BANK ACCOUNT INFO FOR DIRECT DEPOSIT OF INCOME TAX REFUNDS
IF YOU ARE A RETURNING CLIENT, YOU MAY SKIP THIS SECTION IF NO UPDATE IS NEEDED.

TYPE OF ACCOUNT CHECKING | SAVINGS _____
 NAME OF BANK

 ROUTING NUMBER (NINE DIGITS) _____
 ACCOUNT NUMBER

WHAT IS YOUR TAX FILING STATUS?
 SINGLE | MARRIED FILING JOINTLY | MARRIED FILING SEPARATELY | HEAD OF HOUSEHOLD

NEW JERSEY RESIDENTS ONLY – TOTAL RENT PAID LAST YEAR? \$ _____

SECTION 3: TAX QUESTIONS

PLEASE NOTE THAT IF YOU ANSWER "YES" TO ANY OF THESE QUESTIONS, WE WILL REQUEST THAT YOU COMPLETE ADDITIONAL FORMS. THESE FORMS ARE NOTED ON THE RIGHT AND ARE AVAILABLE ONLINE. 

Are you a 1 st time client who is married or has dependents?	<input type="radio"/> YES <input type="radio"/> NO	SPOUSE & DEPENDENT FORM
Did you get married or add a member of your family last year?	<input type="radio"/> YES <input type="radio"/> NO	SPOUSE & DEPENDENT FORM
Did you earn income in multiple states last year?	<input type="radio"/> YES <input type="radio"/> NO	STATE & MOVERS FORM
Did you live in multiple states last year?	<input type="radio"/> YES <input type="radio"/> NO	STATE & MOVERS FORM
Did you live in State A and work in State B?	<input type="radio"/> YES <input type="radio"/> NO	STATE & MOVERS FORM
Did you pay for college or graduate education last year?	<input type="radio"/> YES <input type="radio"/> NO	EXTRA INFO WORKSHEET
Did you buy an ELECTRIC hybrid car last year?	<input type="radio"/> YES <input type="radio"/> NO	EXTRA INFO WORKSHEET
Did you pay or receive alimony last year?	<input type="radio"/> YES <input type="radio"/> NO	EXTRA INFO WORKSHEET
Did you withdraw funds from a 401(k), Pension or IRA?	<input type="radio"/> YES <input type="radio"/> NO	EXTRA INFO WORKSHEET
Did you earn interest, dividends, gains or trade securities?	<input type="radio"/> YES <input type="radio"/> NO	EXTRA INFO WORKSHEET
Did you purchase, own, refinance or sell a primary home?	<input type="radio"/> YES <input type="radio"/> NO	REAL ESTATE FORM
Did you make any energy efficient upgrades to your home?	<input type="radio"/> YES <input type="radio"/> NO	REAL ESTATE FORM
Did you purchase, own or sell an investment property?	<input type="radio"/> YES <input type="radio"/> NO	RENTAL INCOME FORM
Did you and your family members maintain health insurance?	<input type="radio"/> YES <input type="radio"/> NO	PLEASE SHARE 1095 FORM

SECTION 4: NON-US INCOME, OWNERSHIP & SIGNATURE AUTHORITY OF FINANCIALS OUTSIDE THE USA

Did you earn income OUTSIDE THE USA? (i.e. bank, rental, cap gains) YES NO **WE MUST DISCLOSE**

Do you own or maintain ANY NON-US ACCOUNTS OR ASSETS? YES NO **SEE PAGE 2**

Did you have SIGNATURE AUTHORITY over any NON-US accounts? YES NO **SEE PAGE 2**

IS THE CASH VALUE OF THESE NON-US ACCOUNTS \$10K OR MORE? YES NO **IRS REQUIRES FBAR FILING**

REQUIRED – NOTE TERMS & FBAR REPORTING ON PAGE 2 OR BACKSIDE OF FORM

WE SINCERELY VALUE YOUR TRUST! THANK YOU VERY MUCH!

TERMS & CONDITIONS

THANK YOU FOR YOUR ACKNOWLEDGEMENT OF THESE CORE AGREEMENTS:

1. YOU AGREE THAT H1 TAX SERVICES CORP. DOES NOT PROVIDE FREE TAX ESTIMATES.
2. YOU AGREE THAT \$140 IS THE MINIMUM FEE THAT H1 TAX SERVICES CORP CHARGES.

THESE TERMS ARE IMMEDIATELY IN EFFECT ONCE DATA IS SHARED WITH US.

SPECIAL NOTE FOR FOREIGN INCOME AND ASSETS HELD OUTSIDE THE USA

BY LAW, YOU MUST REPORT ALL FOREIGN INCOME FROM ALL SOURCES

- THIS LAW IS ESPECIALLY TRUE IF YOU ARE FILING A RESIDENT INCOME TAX RETURN
- EXAMPLES INCLUDE: NON-US BANK INTEREST, RENTAL INCOME, CAPITAL GAINS ETC.

DO YOU HAVE FOREIGN INCOME TO REPORT? IF YES, WE CAN HELP YOU.

- THE IRS MAY GIVE YOU CREDIT FOR FOREIGN TAXES PAID

IF YOU HAVE FOREIGN INCOME, PLEASE TELL US THE SOURCE...

- REMEMBER, YOU MUST REPORT GLOBAL INCOME IF YOU FILE US RESIDENT TAX RETURNS
- TELL US WHICH SOURCES OF INCOME APPLY TO YOU:

- | | |
|--|--|
| <input type="radio"/> FOREIGN BANK ACCOUNT INTEREST | <input type="radio"/> RENTAL INCOME |
| <input type="radio"/> NON-US BROKERAGE AND INVESTMENTS | <input type="radio"/> NON-US PENSION OR PPF FUND |
| <input type="radio"/> INCOME FROM INSURANCE POLICY | <input type="radio"/> OTHER NON-US INCOME |

FBAR REPORTING – \$10,000 THRESHOLD & WHAT IT APPLIES TO

- THE FBAR IS REQUIRED FOR FOREIGN ASSETS WITH CASH VALUES OF \$10,000 USD OR HIGHER
- THE \$10,000 LIMIT IS ACROSS ALL ACCOUNTS AND ASSETS COMBINED
- YOU MUST INCLUDE ACCOUNTS/POLICIES WHERE YOU HAVE SIGNATURE AUTHORITY ALSO
- THE \$10,000 LIMIT APPLIES TO THE FOLLOWING ITEMS:
ALL BANK ACCOUNTS (INCLUDING CUSTODIAL), FIXED DEPOSITS, MUTUAL FUNDS,
BROKERAGE ACCOUNTS, LIC/ANNUITY POLICIES, PPF AND ETC. HELD OUTSIDE THE USA

MORE ASSETS HELD OUTSIDE THE USA = MORE MANDATORY REPORTING

- DEPENDING ON THE TOTAL ASSET VALUE HELD OUTSIDE THE USA, YOU MAY NEED TO FILE ADDITIONAL DISCLOSURES AND FORMS WITH THE US GOVERNMENT.
- WE CAN DISCUSS YOUR CASE MORE IN DETAIL TOGETHER

IF YOU HAVE NON-US ASSETS, PLEASE ANSWER THESE QUESTIONS:

- HOW DO YOU PLAN TO FILE YOUR 2017 FBAR?

- | | |
|--|--|
| <input type="radio"/> I WILL FILE THROUGH H1 TAX SERVICES! | <input type="radio"/> NOT DECIDED |
| <input type="radio"/> I WILL FILE MYSELF AND MAINTAIN A COPY | <input type="radio"/> NOT REQUIRED TO FILE |

LAST NAME

FIRST NAME

MIDDLE